

# An overview of the documentation required for MRES Wheelchair and Seating Orders

## Webinar Summary

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This webinar was run by Phillipa Corby and Dheshini Naidoo, both of whom are Clinical Service Advisors and Occupational Therapists.

The webinar provided a practical overview of the documentation required for Managed Rehabilitation Equipment Services (MRES) wheelchair and seating orders, with a focus on report writing and the effective use of the ACC wheelchair specification forms to support clinical best practice.

They provided a brief outline of the **assistive technology (AT) process** and highlighted what assessors should consider when receiving a referral, including scope of practice, clinical responsibilities, and the importance of being guided by the ethical standards of assessors' relevant regulatory bodies.

A significant part of the presentation was dedicated to examples of how to complete the **ACC Wheelchair and Seating Report Template (ACC7432)** and translating assessment findings into the **specification forms**. These tools are essential for justifying equipment choices and communicating clinical reasoning to ACC and suppliers. The specification form is a requirement when requesting some standard, all complex and non-list wheelchairs.

They explored the structure of the assessment report, offering guidance on key sections, such as background information, functional limitations, postural needs, pressure and pain management, and how these relate to equipment recommendations. Examples were provided to help assessors articulate clear, relevant, and concise information.

The presentation outlined the value of using **specification forms**:

- As a clinical tool to match equipment features to client needs.
- As a communication aid with suppliers, colleagues and clinical reviewers.
- To support consistent, efficient trial and purchase of equipment and potential reuse of equipment.

Finally, they distinguished between **specification forms** and **prescription forms** (supplier-specific order forms) and explained when each is used.

Click on the Link below to watch the full Webinar:

<https://www.enable.co.nz/training-tutorials/assessor-education-webinars#mres-wheelchair-seating-orders-report-writing>

*References/Resources:*

<https://www.enable.co.nz/tools/forms/pp-slides-wchair-documentation>

<https://www.enable.co.nz/tools/forms/reference-overview-wchair-orders>

<https://www.enable.co.nz/tools/forms/qna-webinar>

<https://www.enable.co.nz/tools/forms/acc7432-report-suggestions-examples>