



Enable Equipment Maintenance App

User Guide: Access and Search Instructions

This guide explains how to access
the app and use the functions.

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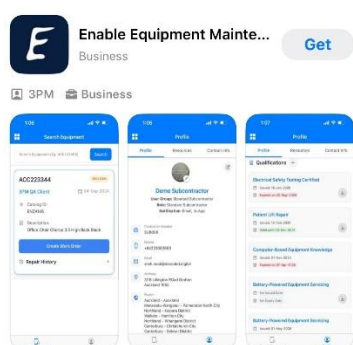
About the App

The App lets you search for equipment using a claim number and asset number. It's been designed to make equipment look-up easier and faster, improving response times and making things more transparent.

By using the search function, you'll be able to see the details of the equipment related to the **claim number or asset number** that you enter.

The App is available to subcontractors who have registered for user access.

The App is available to download from the App store: [Enable Equipment Maintenance \(ACC\)](#)



How To Get User Access

Step 1: Complete the online registration form: [Enable Equipment Maintenance App \(ACC\) – user access registration](#)

Step 2: We will send each registered user a log-in email.

Step 3: Use the log-in link in the email to activate user access. The link will stay 'live' for 72 hours, if it expires, let us know and we'll send a new one.

Web and Mobile Access

Web Platform

To use the App on a web browser, access it here: <https://maintenance.enable.co.nz/>

Mobile App

Download the app by searching '**Enable Equipment Maintenance**' in the following stores.

Apple App Store: [Apple Store – Enable Equipment Maintenance](#)

Google Play Store: [Google Store – Enable Equipment Maintenance](#)

Logging In

Web Platform

1. Open the system URL.
2. Enter your username and password.
3. Click **Sign In**.

Mobile App

1. Download and open the app.
2. Enter your username and password.
3. Tap **Sign In**.

Search Function – Top Tips

To help you with your searches, check out the following top tips.

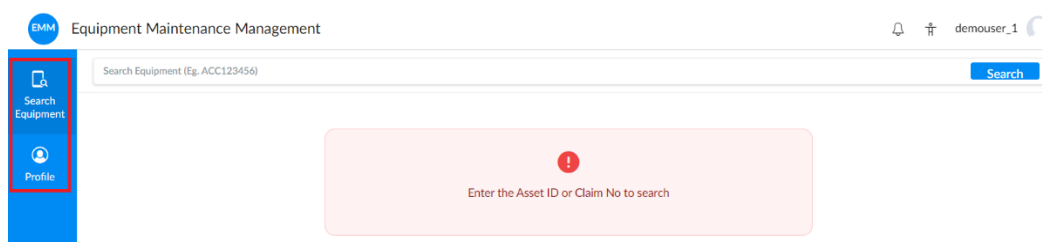
What to check for	Top tips
Lower and upper case letters	The search field is case sensitive. For example, "TK12345" and "tk12345" will produce different search results. If no equipment is found, try changing the letters to upper or lower case .
Multiple claim numbers	Clients may have equipment linked to multiple claim numbers. For a full list of their assets, view the Client Asset List after searching.
Spaces in claim numbers	Claim numbers must be entered with no spaces or hyphens , to get your search results.
Asset numbers with A7	If your asset number begins with A7, remove the 'A' if no search details show – sometimes the A isn't included
ACC claim numbers	If your claim number search doesn't return results – remove the 'ACC' – sometimes the 'ACC' isn't included.

Platform Navigation

Web Browser Navigation

Once logged in, the landing page will display the search screen. Use the left-hand menu to navigate between:

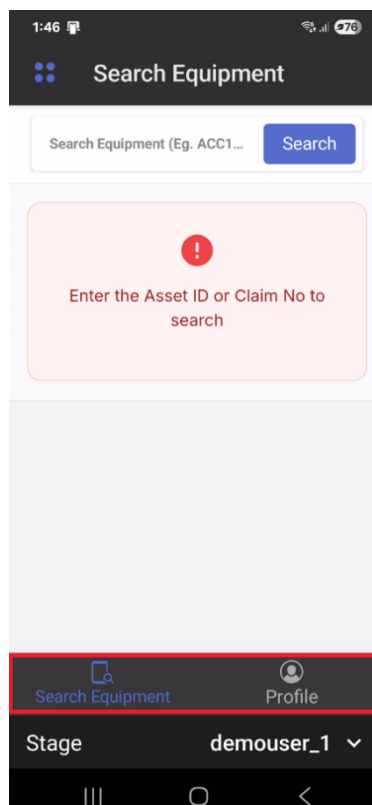
- **Search Equipment**
- **Profile**



Mobile App Navigation

The navigation icons are located at the bottom of the screen:

- **Search Equipment**
- **Profile**

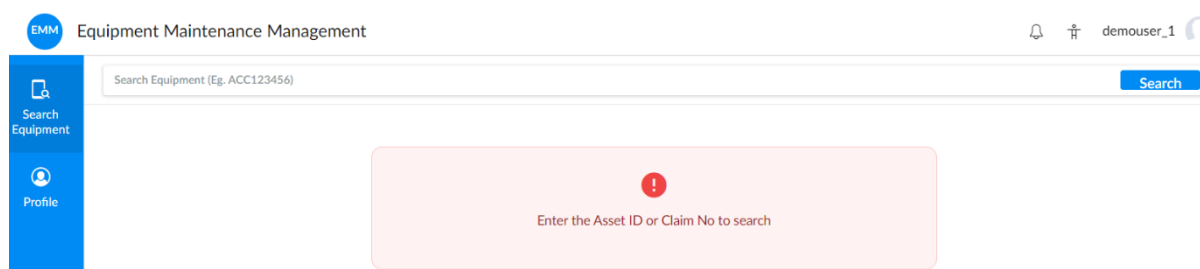


Performing a Search

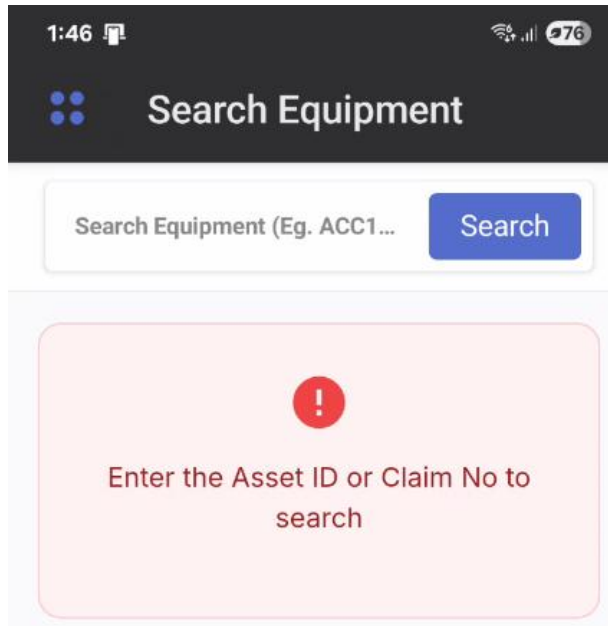
To search by Claim Number or Asset ID:

1. Tap the Search Equipment icon.
 2. Enter the search term (remember, it is case sensitive).
 3. Submit the search.
- On the **web**, use the left menu to return to the search screen if needed.
 - On the **app**, use the bottom navigation bar.

Web Search Screen



Mobile App Search Screen

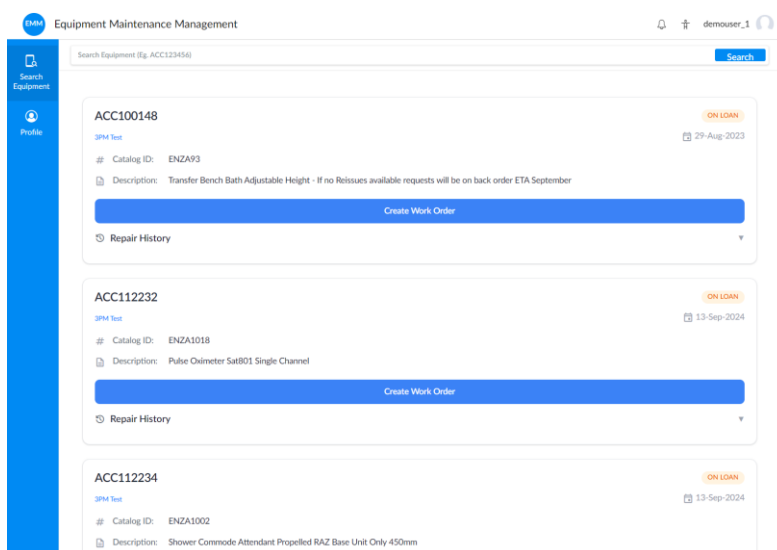


Viewing Search Results

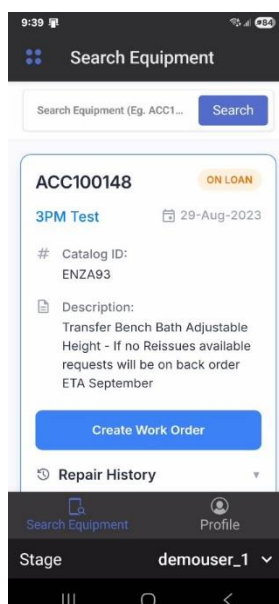
Search by Claim Number/ACC45

- Results will display all equipment linked to the claim.
- There may be multiple assets — scroll down to view them all.
 - Web: Use the on-screen scroll bar.
 - App: Scroll up/down with touch gestures.

Web Search: Claim Results



Mobile App Search: Claim Results



Search by Asset ID

- Returns only the specific asset searched.
- For a complete view of all assets linked to the client, perform a search by **Client Information List**.

Web Search: Asset ID Results

The screenshot shows the 'Equipment Maintenance Management' web interface. A search bar at the top contains 'ACC123456' and a 'Search' button. On the left, a blue sidebar has 'Search Equipment' and 'Profile' options. The main content area displays the search results for 'ACC1', assigned to 'Pete Paddington' on '29-Aug-2023'. It shows the 'Catalog ID: ENZA98' and 'Description: Ramp Threshold Temp Ramp 50mm x 850mm Wide'. A blue 'Create Work Order' button is prominent, and a 'Repair History' link is at the bottom.

Mobile App Search: Asset ID Results

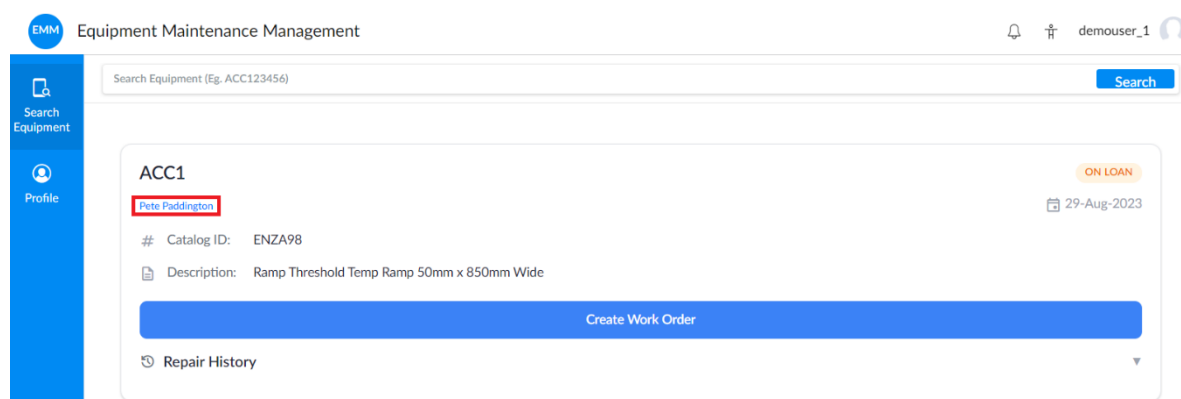
The screenshot shows the 'Search Equipment' screen in the mobile app. The status bar at the top shows the time as 9:39 and battery at 84%. The app header is dark with a menu icon and the title 'Search Equipment'. Below is a search bar with 'ACC1...' and a 'Search' button. The results card for 'ACC1' shows it is 'ON LOAN' to 'Pete Paddington' on '29-Aug-2023'. It lists the 'Catalog ID: ENZA98' and 'Description: Ramp Threshold Temp Ramp 50mm x 850mm Wide'. A blue 'Create Work Order' button and a 'Repair History' link are at the bottom of the card. The app's bottom navigation bar shows 'Search Equipment' and 'Profile' icons, with a 'Stage' dropdown set to 'demouser_1'.

Viewing Client Asset List

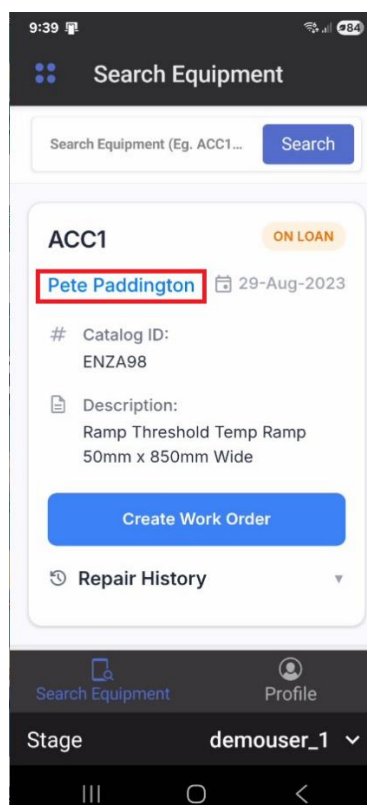
To see all assets assigned to a client:

1. Perform a successful search.
2. Tap or click on the **Client Name** in the search results.
3. This will display the full asset list for that client.

Web View: Client Asset List



Mobile App View: Client Asset List



Profile Navigation

Access your profile via the Profile icon:

- Web: Left-hand navigation
- App: Bottom-right of the screen

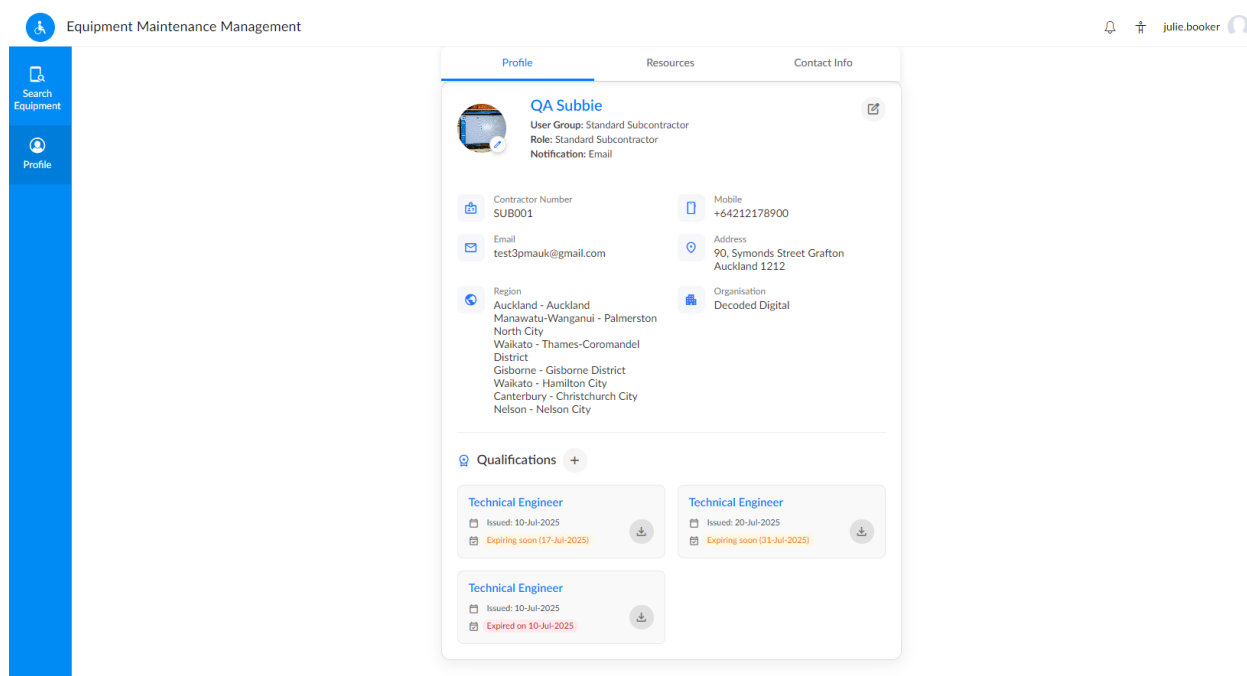
The profile contains three tabs:

Profile

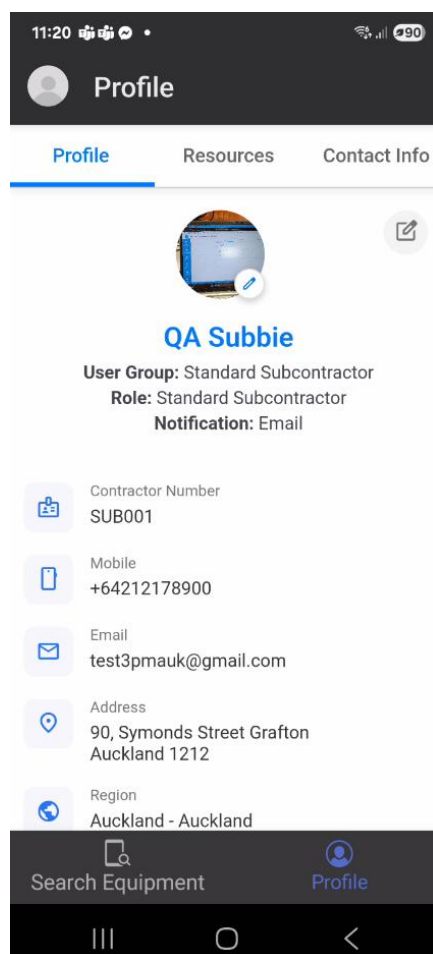
Displays your personal and regional details.

Note: You cannot edit your details directly. **Contact Enable New Zealand** for any updates.

Web View: Profile



Mobile App View: Profile

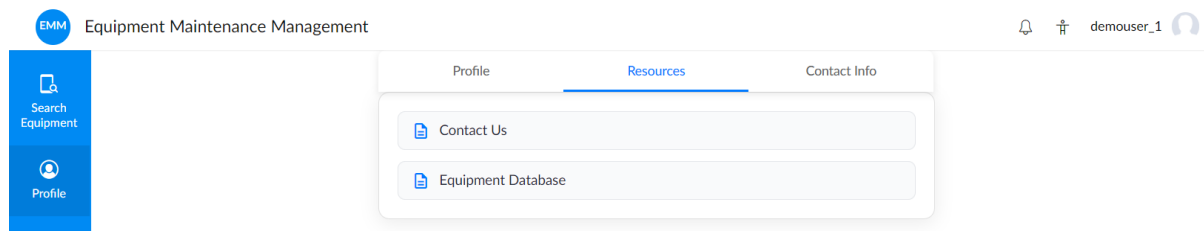


Resources

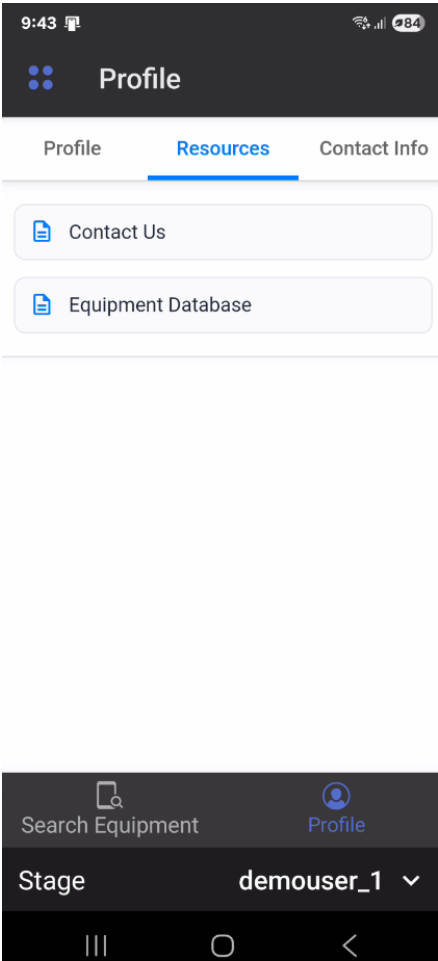
Lists helpful resources.

Tap or click to open links in a web browser.

Web View: Resources



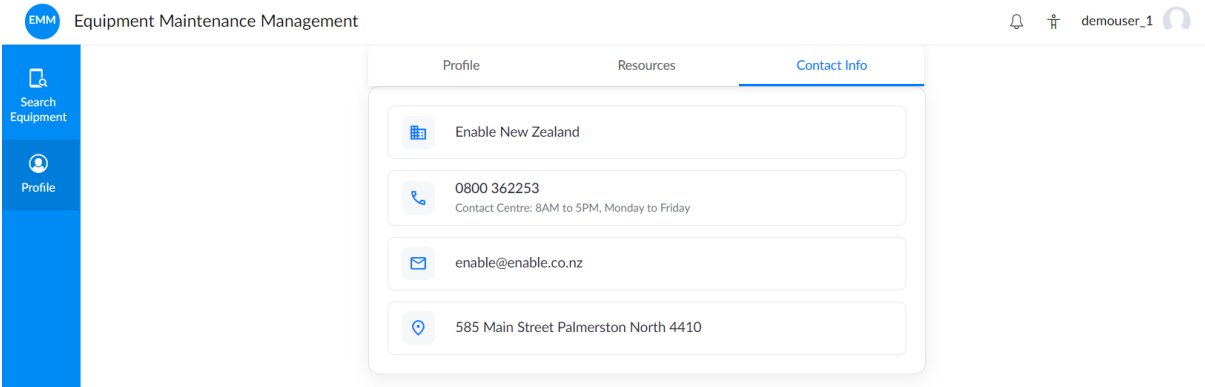
Mobile App View: Resources



Contact Info

Provides contact details for Enable New Zealand support.

Web View: Contact Info



Mobile App View: Contact Info

