

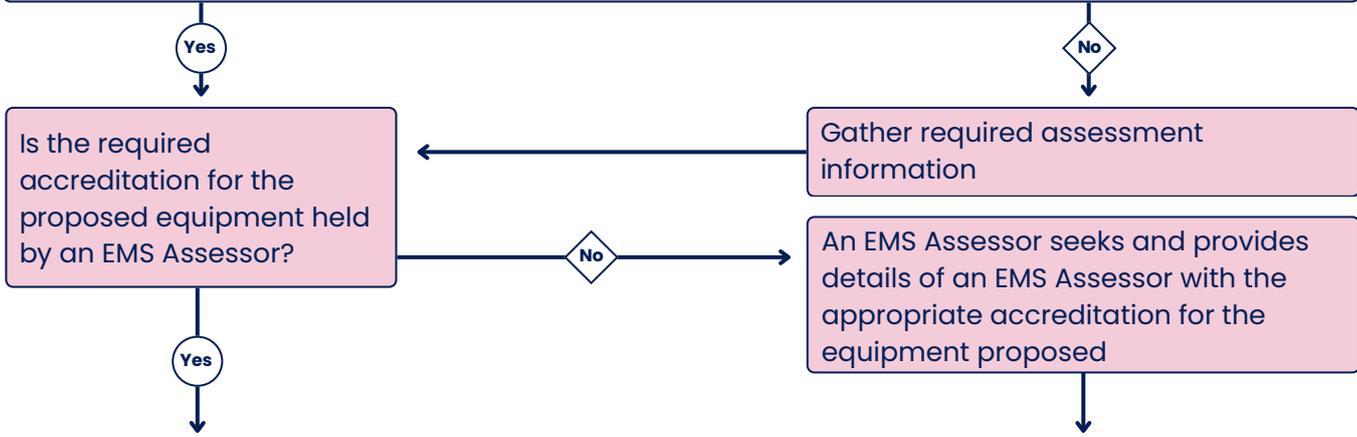
Wheelchair and Seating Outreach Service

Guideline – booking an outreach clinic appointment

EMS Assessor completes an assessment and identifies that an outreach clinic would be of benefit
 This assessment must include:

- Understanding of the person/person’s family’s expectations and goals
- Current issues/barriers and identification of goals to be addressed at outreach clinic
- Physical evaluation, including measurements and any findings relevant to positioning (this information for completion of the manual and/or power wheelchair specification form)
- Photos and/or videos provide valuable information

Has the above information been gained?



An EMS Assessor completes:

- 1.Outreach Referral & Outcome Summary form (ENAE211) and/or
- 2.Manual Wheelchair Specification form (ENAE205)
- 3.Power Wheelchair Specification form (ENAE206)

Please ensure the latest version of the forms is used and all measurements are completed on specification form

Link to forms: www.enable.co.nz/tools-resources/forms



EMS Assessor submits outreach clinic referral on ProWorkflow (PWF) **(referral must be received a minimum of two weeks prior to scheduled clinic)**

Include:

- Enable New Zealand forms above (required before appointments are allocated)
- Other relevant information i.e. photos
- Name of supporting EMS Assessor if required

Appointments should be at the local hospital/clinic where possible. A home visit may be considered due to transportation issues and/or a need to gain an understanding of the person’s environment and must be discussed with the Clinical Services Advisor

Clinical Services Advisor receives and reviews referral

- Further information may be requested from the EMS Assessor
- Clinic day and time is confirmed with the EMS Assessor through PWF

An EMS Assessor with the minimum of WMPM L1 accreditation must be present at the clinic appointment